

IDEAL FOR USE WHEN
UPGRADING TO OPERA 3 SE



AutoFiling

Digital Document Management for Pegasus Opera 3

Digital document management for Pegasus Opera 3

Compatible with all versions of Opera 3

SharePoint™ Integration

Convert smoothly from Opera 3 to
Opera 3 SQL SE with built-in tools

Speed up teamwork, Share while
working remotely

Secure, accessible, collaborative.



Opera^{SE}



Go digital with secure, document storage linked directly to SharePoint and Opera 3.



Many organisations struggle with manual document handling. Printing, filing, and searching through paperwork is time-consuming, prone to errors, and reduces productivity.

Our document management software streamlines workflows and keeps documents secure and accessible, resolving issues such as:

- Multiple hand-offs and manual routing
- Time-consuming searches
- Misfiled or lost records

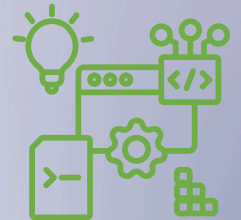
With a centralised system, teams can focus on meaningful work instead of paperwork.

Automation Delivers Measurable Results:

- 67% reduction in document processing time
- 99% accuracy in document handling
- 80% improvement in workflow efficiency
- Enables teams to focus on strategic, high-value work

• [Source](#)

Key Features

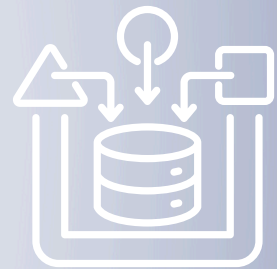


- Capture/View/Search for documents in Opera 3 and in the cloud
- Opera 3 conversion routine available for existing Document Management module
- Full integration with SharePoint
- Robust security and integrity
- File and share all business documents in the cloud
- Easily manage high volume
- Supports over 200+ file types
- Integration with existing apps
- Speed up and streamline business processes
- Site consolidation
- Save time, money and resources
- Access anytime, anywhere
- Automated backups
- Compatible with WIA scanners
- Available in Standard and Premium for any size SME

Benefits



- Lower Costs
- Cut manual filing and reduce paper storage.
- Save Time
- Retrieve documents faster.
- Greater Accuracy
- Better Visibility
- Easily track and search every document.
- Happier Teams
- Free staff to focus on important work, not filing.



How it works

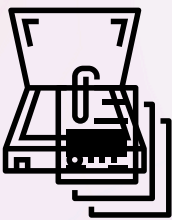
An Intelligent Solution for Streamlining Document Management

Easy steps to automating your document filing

File



select record



Scan or select file



Customise filing reference



Retrieve



select record

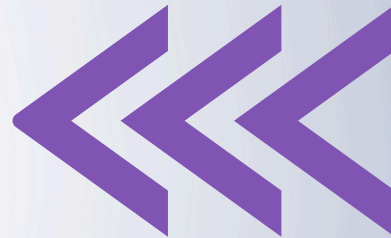


Select file



View, copy, email, print, etc

What Changes with AutoFiling



 Paper trails and guesswork

 Bulky filing cabinets

 Slow, repetitive workflows

 Accurate records

 Big savings

 Digital archive

 Productivity boosted

*with AutoApprovals

[Click to book a
demo or request a
call back](#)



Specially designed for
Pegasus Opera 3

Tailor your business software solution with our Pegasus' Accredited Partner Bespoke Business Software Solution

We are authorised Pegasus Software Developers which allows us to make additions and modifications to allow more bespoke features to be added, according to your individual requirements. This can include anything from fields and form design, right through to full systems that sit within your Pegasus solution and have the same look and feel, with all the updating and validation of data built in as standard.